



To: Yellowknife Curling Centre
 Address: 6008 Franklin Ave., Yellowknife, NT X1A 2P5
 E-mail: manager@yellowknifecurling.com
 Phone: (867) 873-4805

Yellowknife Curling Centre Rental Contract

Event Information

Organization/Person requesting Club _____

Event _____

Date _____ Time: from _____ to _____

*Time- when most of your group arrives and departs

Coordinator's name _____

Telephone _____ Email _____

Mailing Address _____

Ice and Lounge Requests

Ice Requested Yes No Time: from _____ to _____

(If no continue to next section)

How many ice sheets are needed? (typically 8 people per sheet) _____

Expected attendance for ice rental _____

Lounge Requested Yes No *Time: from _____ to _____

Expected attendance for lounge rental (max 205) _____

Bartender Requested Yes No Time: from _____ to _____

*Time must include set up and clean up of any decorations, chair layout or technology needed

If you wish to rent the lounge without a bartender present, you must have a curling club member present in the lounge area at all times with a minimum request time of 2 hours. If there is not a YKCC member associated attending the event, please contact the YKCC Coordinator.

YKCC Member's name _____

Telephone _____ Email _____

Will minors be in attendance? Yes No Is lounge set-up required? Yes No
 If yes explain:

Liability Insurance and Waiver

The Yellowknife Curling Club strongly recommends that Event Liability Insurance is obtained when renting the facility. Various options are available online (e.g. www.palcanada.com) or through an insurance broker (e.g., Hub International Insurance Brokers). Regardless, a Liability Waiver must be signed by the Function Coordinator before the event.

All participants entering the Yellowknife Curling Centre must sign a Declaration of Compliance-Covid-19 waiver. All participants are also required to read and sign the Adult or Youth Waiver before stepping onto the ice. The Function Coordinator is expected to ensure that all participants have completed this step and submit the signed waivers to the YKCC Coordinator before the event.

Rental Fees

Lounge Fees	Total Hours Requested	Total cost
Without Bartender - \$50/hour (Minimum 2 hours)		
With Bartender - \$75/hour (Minimum 3 hours)		
Is a Liquor License required? <input type="checkbox"/> Yes <input type="checkbox"/> No Does the event have more than 100 people? <input type="checkbox"/> Yes <input type="checkbox"/> No Cost of Liquor License with more than 100 people is \$150. Cost of Liquor License with less than 100 people is \$100.		
Total cost for lounge rental		

Ice Fees	Total hours requested	Total sheets requested	Total cost
Cost per sheet: <ul style="list-style-type: none"> ● \$50 per hour or ● \$150 for 4 hours ● \$200 for 6 hours ● \$250 for 8 hours 			
Total cost for ice rental			

Total Rental Fee	
Lounge Fee	
Ice Fee	
Other	
GST	
Total Cost	

Important Information for the Function Coordinator

The Function Coordinator understands the following:

- All alcoholic beverages must be purchased from the bar on site.
- When requesting a bartender, the minimum request time is 3 hours.
- The bartender will be present a half hour before and after the requested hours for preparation and closing which will be included in the minimum request requirements.
- Attendance may not exceed legal capacity, which includes bar staff and caterers.
- No furnishings or property shall be removed.
- Only clean indoor shoes are permitted on the ice surface.
- There will be no access to the upstairs lounge unless it is part of the rental.

The function coordinator will ensure the event is controlled by an adequate number of supervisors. The Liquor Licensing Board has determined one supervisor is required for every 100 persons, or portion thereof. Supervisors may not have any other duties. The Yellowknife Curling Centre must abide by the rules and regulations set out by the GNWT Liquor Act; and are subject to visits by the GNWT Liquor Enforcement Inspector and will be allowed to enter the Curling Centre during all functions.

The Function Coordinator will ensure that all participants in the event have read and understood the YKCC Helmet Policy and have signed the appropriate waiver if choosing to participate without head protection.

Deposit: A deposit of \$100 must be given to the YKCC Coordinator upon signing and submitting this agreement. An invoice for the balance will be sent. Payment in full must be received no later than 1 week prior to the event date.

Damage Deposit: The Function Coordinator must provide a credit card number as a deposit in the event that during the event damage to the facility occurs. YKCC will charge the credit card \$500 if damages occur.

Refunds: If a refund is requested with less than 30 days notice a \$25 administration fee will be kept by the YKCC. If a refund is requested with less than 48 hours notice a \$50 administration fee will be kept by the YKCC. If the group that the club was reserved for is late to arrive or doesn't arrive at all to the YKCC the rental fee in it's entirety as stated on this form, may be kept by the Yellowknife Curling Club.

Credit Card Number:		CVV:	
Card Name:		Expiry (MM/YY):	
<input type="radio"/> Yes, I would like to pay for the deposit & rental with this credit card number. Please charge the account the following amount: __\$_____.			
<input type="radio"/> No, I will pay the \$100.00 deposit now and the remaining amount later.			

Consent to Rental Contract Agreement

The Function Coordinator consents and agrees to indemnify and save harmless the Yellowknife Curling Club, in respect to all claims, demands, actions, suits and costs arising out of any act or omission of the Function Coordinator and/or servant, agent or employee of the Function Coordinator or arising out of the use of the said facility by the Function Coordinator.

Function Coordinator

I have read and understand the above section, 'Important Information for the Function Coordinator.'

By signing below, I have read and agree to the Terms and Conditions as stipulated in this agreement.

Signature of Function
Coordinator

Date

Signature of YKCC

Date

