

**Minutes of YKCC Board of Directors Meeting – Monday, September 9, 2019. Approved at September 30, 2019, meeting.**

**Directors present: Cole Parsons, Haslan Escalante, Lynda Koe, David Wasylciw, Jane Romanowich**

**Directors absent: Robert O'Rourke, David Aho, Nick Rivet, Cameron Buddo, Karen Costello**

**Staff present: None**

Agenda Item	Summary of Discussion	Action(s) Required
1. Call to Order 7:12 p.m.		
2. <b>Motion</b>	to approve the agenda: (M) Haslan (S) Dave W. <i>Carried</i>	
3. Approval of Minutes	<b>Motion</b> to approve Minutes of July 29, 2019: (M) Lynda (S) Haslan <i>Carried</i>	
4. Standing Items	<p>a. <b>Administrative Update</b></p> <p>i. <b>Policy Update</b> Deferred</p> <p>ii. <b>Facility Update</b> Painting in lounge done, new bar installed. Bar top to be installed. New clock on ice surface – donated by Ron Kapicki. Fat Fox – need to have conversation with them re cleaning up their area. Are people allowed to eat Fat Fox meals in lounge area or only downstairs? Small water leak in Fat Fox area. Dishwasher not shut off. Damage was contained.</p> <p>b. <b>Manager's Update</b> Tania agrees to stay on to do books, decide rate of pay, and help with registration.</p> <p>c. <b>Financial Update</b> Dave W - (see attached financial sheets)</p> <p>d. <b>NWTCA Update</b> Lynda - Under 12/Under 15 date changed to February 14-16; we host this event. - Signed host agreement for three junior events we are hosting.</p>	Dave W to get hold of Tania

	<ul style="list-style-type: none"> <li>- developed the Records Retention Policy; one of the items with this policy is we need to develop a Minutes binder which will be stored in the office with all the Minutes of all meetings held.</li> <li>- Developed a list of benefits of curlers to belong to NWTCA. This will be sent out and will be posted in the club.</li> <li>- When Al Kiersey does camp in November, Yk club responsible for his hotel and per diems.</li> <li>- Timing clinic October 21.</li> </ul> <p>e. <b>Safe Sport Update</b> No update</p> <p>f. <b>Advertising Update</b> Haslan - Couple businesses interested in scoreboards.</p> <p>g. <b>Fundraising Update</b> Haslan - Defer fundraising until season starts.</p>	
5. Old Business	<p>a. <b>2019/2020 Coordinator &amp; Bar Manager Contracts</b></p> <ul style="list-style-type: none"> <li>- Bar manager position – no contracts; generally \$15/hr.; three or four bartenders interested.</li> <li>- Yk club will pay for Safe Serve training.</li> <li>- Make letters for each of the bartenders.</li> <li>- Brooke will help with liquor orders.</li> <li>- Club coordinator position – did post on social media; only 1 reply (not qualified).</li> <li>- Jared with CBC is an ice tech and wants to help. Forwarded to Ed.</li> </ul> <p>b. <b>Lounge Improvements</b></p> <ul style="list-style-type: none"> <li>- Bar to be completed by end of the week (by Sept 15)</li> <li>- Tania to turn on cable to TVs</li> <li>- A suggestion that we go to City with \$15K quote and we suggest going half with Yk club and City.</li> </ul>	<p>Find out if Brooke Harris is able to coordinate Safe Serve training Job ad is to be placed on Indeed Site &amp; Jobs North Bar tenders will need a job offer</p> <p>Haslan to confirm \$15K quote with Aurora Decorating Centre still good. Dave W to call City re same.</p>

	<p>c. <b>Start-up Schedule / Ice Install</b> Ice to be done days earlier than anticipated. Plant on couple days earlier. Mesh sheets going in end of September. Foam boards still not in.</p> <p>d. <b>2019/2020 Draft Club Calendar</b> Add Janie’s timing clinic – Oct. 21st. Changed date of U12/U15 date to Feb. 14-16. Wednesday’s mixed doubles to remain at 8:45 p.m.</p> <p>e. <b>Community Showcase Sept 11</b> Lynda and Jane to attend and man the curling club table from 6-8 p.m.</p>	
6. New Business	<p>a. <b>Registration Night</b> Will have an open house for registration night. Registration time, Sept. 26, from 7-10 p.m. or can register on line on Sept. 23. Bar open for registration night. E-blast advertising poster includes open house &amp; registration &amp; will ask Chamber of Commerce to include this in their email blast.</p> <p>b. <b>Learn to Curl Instructor</b> Katherine not available Nov-Dec., but available for second half of season to start in January 2020. No instructor for Oct, Nov, Dec. Learn to Curl will be on Mondays. Starts October 21<sup>st</sup>.</p> <p>c. <b>Repair Request List for City</b></p> <ul style="list-style-type: none"> <li>- Fire extinguishers, first aids to be checked.</li> <li>- Hedges around fire exits to be cleared. Not done to date.</li> <li>- Downstairs rug to be shampooed.</li> <li>- Lighting fixtures downstairs – exposed bulbs.</li> </ul>	<p>Cole to find instructor</p> <p>Haslan to create list of items City needs to fix. Haslan to ask Johanna at City re cleaning hedges and about</p>

	<ul style="list-style-type: none"> <li>- Exit lights to be the same type of lighting.</li> <li>- Ask City re Fat Fox contract – what are Fat Fox’s responsibilities.</li> </ul>	getting the rug cleaned downstairs as well as lighting.
7. Next Meeting Date: Monday, September 30, 2019, at 7 p.m.		
8. Adjournment: <b>Motion</b> to adjourn the meeting: (M) Jane at 8:10 p.m.		