

**Minutes of YKCC Board of Directors Meeting – Monday, September 30, 2019. Approved at October 21, 2019, meeting.**

**Directors present:** Cole Parsons, Haslan Escalante, Lynda Koe, Karen Costello, Jane Romanowich, Robert O’Rourke, David Aho, Nick Rivet

**Directors absent:** David Wasylciw, Cameron Buddo

**Staff present:** None

Agenda Item	Summary of Discussion	Action(s) Required
1. Call to Order 7 p.m.		
2. <b>Motion</b>	to approve the agenda: (M) Lynda (S) Karen <i>Carried</i>	
3. Approval of Minutes	<b>Motion</b> to approve the minutes of September 9, 2019: (M) Lynda (S) Haslan <i>Carried</i>	
4. Standing Items	<p>a. <b>Administrative Update</b></p> <p>i. <b>Policy Update</b> Deferred – Cole absent at this time.</p> <p>ii. <b>Facility Update</b></p> <ul style="list-style-type: none"> <li>- Countertop on bar is installed.</li> <li>- Thanks goes out to Ed, Jim, and Mike for work done on lounge area.</li> <li>- Clock face on ice is revitalized.</li> <li>- Fat Fox - to move equipment. Will continue to deal with Fat Fox re their overuse of YKCC area.</li> <li>- None of the backup lights came on during power outage. Haslan sent email to city re backup lights, sand behind shed not removed, arm on front door needs to be fixed, and weather stripping on front of building.</li> </ul> <p>b. <b>Manager's Update</b> No update. Tania to continue as finance officer and will train new coordinator.</p> <p>c. <b>Financial Update</b> No update.</p>	<p>Cole to ask City to deal with Fat Fox if their equipment, etc. continues to block areas.</p>

	<p>d. <b>NWTCA Update</b> Timing clinic October 21 – This is cancelled as Janie cannot attend. Minutes of Board meetings need to be posted online and a binder containing the minutes to be made available to members.</p> <p>e. <b>Safe Sport Update</b></p> <p>i. <b>Criminal Record Check letter</b> Karen has to have letter from Cole or Haslan to allow CRC to be free of charge.</p> <p>NWT Parks &amp; Recreation may provide first aid training.</p> <p>YKCC has helmets and grippers for Learn to Curl. Should provide double grippers for new curlers.</p> <p>f. <b>Advertising Update</b></p> <ul style="list-style-type: none"> <li>- Haslan advised new businesses interested on advertising boards.</li> <li>- Kevin from Hack to Hack explained partnership company in Edmonton who does printing of the houses. To be looked at for next year and for pricing.</li> </ul> <p>g. <b>Fundraising Update</b> Deferred</p>	<p>Karen to bring in a binder and Haslan to print off minutes to go in the binder. Lynda will put binder together.</p> <p>Karen to find cover letter for fee waiving. Karen to check for free first aid training.</p> <p>Haslan &amp; Cole to follow up.</p>
5. Old Business	<p>a. <b>2019/2020 Coordinator &amp; Bar Manager Contracts</b></p> <ul style="list-style-type: none"> <li>- Bar coordinator contracts in works.</li> <li>- Several resumes for coordinator have been received. Interviews to be held by end of the week.</li> <li>- Two or three bartenders will be coming back. Looking for more.</li> <li>- Brooke will be handling the bar and will do scheduling and ordering.</li> <li>- Haslan and Cole volunteer to pick up orders.</li> </ul>	

	<p>b. <b>Lounge Improvements</b> Lounge is completed.</p> <p>c. <b>Start-up Schedule / Ice Install</b> Ice installation going well. League coordinators are confirmed to come back this season. League curling will start October 15, 2019.</p> <p>d. <b>2019/2020 Draft Club Calendar</b> Calendar to be distributed this week.</p> <p>e. <b>Registration Night</b></p> <ul style="list-style-type: none"> <li>- Registration night went well.</li> <li>- There was a shortage of trained people to help with registration process. Lynda &amp; Karen, with Tania's help, volunteer to help with registration of new people.</li> <li>- Glitch with email addresses needs to be fixed so members can use same email address to sign up more than one team.</li> <li>- Develop material for new curlers and put information about the leagues on bulletin boards.</li> </ul> <p>f. <b>Learn to Curl Instructor</b> Dave Aho to run Learn to Curl. Cole and Robert will help.</p>	<p>Haslan &amp; Cole to update calendar.</p> <p>Haslan to contact Anneli.</p>
<p>6. New Business</p>	<p>a. <b>Junior Curling</b></p> <p>i. <b>Arctic Winter Games</b> Sport North will only bring players in. Our club is responsible to host the event. There is not funding from NWTCA.</p> <p>ii. <b>Junior Fundraiser Dinner Nov 16<sup>th</sup></b> Greg Skauge use of lounge on Nov 16<sup>th</sup> for parents and sponsors approved. There is a berth spiel on same weekend.</p>	<p>Haslan to ask Greg if they need ice time. Notify Greg of berth spiel.</p>

	<p>iii. <b>Swag/Give-aways/Volunteer Appreciation</b>  <b>Motion</b> to use \$1,000 out of lottery account for tuques and other apparel for Junior Program: (M) Karen (S) Robert <i>Carried</i>  Logos to be re-done. High resolution file. Outcrop charges \$1,000 which seems high.</p> <p>b. <b>Yellowknife Community Foundation Application</b>  Lynda created mission statement.  <b>Motion</b> to adopt mission statement: (M) Robert (S) Haslan <i>Carried</i>.</p> <p>c. <b>Bottle Depot donations</b>  Three groups: YKCC, Junior Boys, Hay River club. Print off label for YKCC and attach to bag of bottles.</p> <p>d. <b>Tourism</b>  Tour group operator wants to offer tourists curling activity. Someone has to plan and coordinate and has to be present. No one here has the time during the day.</p>	<p>Lynda &amp; Carla to get tuques for kids in Junior Program.  Robert is to check with Lake Awry re logo.  Haslan to go to CanArctic re same.</p> <p>Lynda to complete application &amp; sent to YCF.</p> <p>Robert to explore and find personnel for Jan. 2020 or 2020/2021 season.</p>
7. Next Meeting Date: Monday, October 21, 2020, at 7 p.m.		
8. Adjournment: <b>Motion</b> to adjourn the meeting: (M) Cole at 8:30 p.m.		