

**Minutes of YKCC Board of Directors Meeting – Monday, October 21, 2019. Approved at November 18, 2019, meeting.**

**Directors present: Cole Parsons, Haslan Escalante, Lynda Koe, David Wasylciw, Karen Costello, Robert O’Rourke, Jane Romanowich**

**Directors absent: David Aho, Nick Rivet, Cameron Buddo**

**Staff present: None**

Agenda Item	Summary of Discussion	Action(s) Required
1. Call to Order 6:59 p.m.		
2. <u>Motion</u> to approve the agenda: (M) Robert (S) Haslan <i>Carried</i>		
3. Approval of Minutes	<b>Motion</b> to approve the minutes of September 30, 2019: (M) Karen (S) Haslan <i>Carried</i>	
4. Action Items Arising from Past Meetings	<p>a. Karen – Safe Sport – Inquired of Recreation &amp; Parks Association re first aid course. First aid is not free. Approx. \$100/person. They do have a trainer available for weekends prior to Christmas. Available to coaches of junior teams, bartenders, senior coordinators, Friday night league. Recreation &amp; Parks will confirm with Karen Tues., Oct. 22<sup>nd</sup>.</p> <p>b. Cole – Fat Fox has cleaned up significantly. Haslan – Club has agreed to allow Fat Fox to store items at end of lounge area for \$100/month. Cole – Did not get a response from City. Ed is happy with cleanup Fat Fox did. Haslan – No answer from Johanna at City re Fat Fox contract.</p> <p>c. Lynda – Minutes of Board of Directors meetings will be posted. Karen has brought in a binder.</p> <p>d. Karen – Criminal record check.</p> <p>e. Haslan &amp; Cole to follow up with Hack to Hack for logos &amp; advertising but this has not been done yet.</p>	<p>Karen to check with St. John’s for first aid course re cost &amp; availability. Cole to see what kind of interest we have &amp; send email for expressions of interest</p> <p>Haslan to search for e-copy of bylaws &amp; to provide the Minutes to Lynda for the binder</p> <p>Karen to follow up with Tania for waiver of fee letter.</p> <p>Follow up by Cole &amp; Haslan.</p>

	<p>f. Cole – Updated calendar has been distributed.</p> <p>g. Haslan stated there was no reply as to whether ice time is required for junior fundraiser dinner on Nov. 16, but Greg Skauge came in to meeting and advised ice time was not required.</p> <p>h. Lynda – Carla is in the process of getting tuques with just a logo.</p> <p>Re Logo - The club is registered as “club”, not “centre”. For all social media, “centre” should be dropped and replaced with “club”.</p> <p>i. Community Foundation – The application has been sent to YCF.</p> <p>j. Robert – Tourism item deferred.</p>	<p>Follow up on social media.</p>
<p>5. Standing Items</p>	<p>a. <b>Administrative Update</b>  Thanks to Tania for her work at registration evening. Tania did a great job. There have been complaints that no one was available on the night curling started to help people get registered; the website was not friendly; the duplicate email use is still a problem; the calendar on line was not up to date.</p> <p>i. <b>Policy Update</b>  Cole deferred</p> <p>ii. <b>Facility Update</b>  Cole states Ed has trimmed the hedges around fire exits.  Haslan states ballast in men’s washroom is not working; pile of sand is still at the back door; one door at the front entrance does not close properly; doors on fridge in bar are not latching properly; need Ice Melt at front entrance.  The emergency light problem has been resolved, and Ed has fixed the ice machine &amp; caulking in washrooms.</p>	<p>Cole to ask Ed to check voice mail each day since we have not hired a manager yet.</p> <p>Cole to work on conflict of interest policy.</p> <p>Follow-up with City is required.</p> <p>If not already posted, signs to be posted that no food or drinks allowed on ice.</p>

	<p>b. <b>Manager's Update</b> 207 members have registered. All leagues and programs have started. All leagues are full, but Thursday has 10 teams and there is room for 12 teams. Thanks to Tania for working the bar Oct. 16<sup>th</sup>.</p> <p>c. <b>Financial Update</b> Dave W. stated that as of end of Sept. the club has not made any money.</p> <p>d. <b>NWTCA Update</b> Lynda stated the last meeting was cancelled. <b>Arctic Winter Games</b> – If we can have more than one team, we need to have playdowns.</p> <p>e. <b>Safe Sport Update</b> (See Action Items)</p> <p>f. <b>Advertising Update</b> Haslan has reached out to businesses for advertising.</p> <p>g. <b>Fundraising Update</b> Haslan stated no fundraising at this time. 50/50 draw for November is being done by Team Koe who are going to mixed Nationals.</p>	<p>Tania to contact teams who have not registered their players.</p> <p>Tania to do a cash flow for comparisons.</p> <p>Lynda to follow up with NWTCA</p> <p>Lottery license for future months needs to be completed.</p>
6. Old Business	<p>a. <b>2019/2020 Coordinator &amp; Bartenders</b> Haslan stated 6 people have been interviewed for coordinator position. Brooke still looking for at least 2 more bartenders.</p> <p>b. <b>Swag/Give-aways/Volunteer Appreciation</b> Lynda stated we will do tuques and buy them locally. Karen suggested we do curling scarves that have a curling print. We can sell them for Christmas. (see Action Items re logo)</p>	<p>Haslan to give Brooke's contact info to Karen.</p> <p>Karen to check into getting curling scarves.</p>

	<p>c. <b>Community Foundation Application</b> Application is done.</p>	
<p>7. New Business</p>	<p>a. <b>Send-offs</b> Lynda will follow up with mixed team for send-off; do poster and cake.</p> <p>b. <b>Get Active</b> Robert received a grant for \$1,000 from MACA. Robert advised it will be three Saturdays, 1-3 p.m. First one is Nov. 30/19, second one is Jan. 18/20, and third one is a funspiel on Feb. 22/20.</p> <p>c. <b>Year-end Banquet Date</b> Banquet will be held April 4, 2020.</p> <p>d. <b>Coaching Clinic Nov. 9</b> Brian Kelln is coaching.</p> <p>e. <b>November 16-17 Berth Spiel</b> Karen and Cole to work on berth spiel. Cole will work on advertising, and Haslan will ask Fat Fox if they want to be open for the event.</p> <p>f. <b>Al Kersey Development Weekend Nov. 2-24</b> Cole to send info/material to Haslan re advertising.</p> <p>g. <b>Junior Playdowns Club Rep (Dec)</b> Carla will be organizing junior playdowns.</p> <p>h. <b>Celebration of Life for Dr. George Gibson – Nov. 7, 1-4 pm.</b> Brooke is aware. To date, forms have not been filled out for this event.</p>	<p>Lynda to follow up. Haslan to advertise.</p> <p>Cole to send Haslan info &amp; Haslan will advertise as we need participants.</p> <p>Sign-up sheet needed for berth spiel.</p> <p>Cole to follow up with Al &amp; Carla re the agenda. Haslan to advertise the event.</p> <p>A club rep is required for the junior events. Cole &amp; Haslan to find volunteers.</p>

	<p><b>i. Little Rock</b> – Greg Skauge came in and talked to the Board re non-verbal autistic child wanting to participate in Little Rock (5-6 year olds). Greg will ask parent(s) to help and let the Board know the response.</p>	<p><b>Karen to inquire of Curling Canada for any policies on inclusion.</b></p>
<p>8. Next Meeting Date: Monday, November 18, 2019, 7 p.m.</p>		
<p>9. Adjournment: <u>Motion</u> to adjourn the meeting (M) Karen. (Time not recorded)</p>		