

Minutes of YKCC Board of Directors Meeting – Monday, August 4, 2020. Approved at the August 24, 2020, meeting.

Directors present: Cole Parsons, Lynda Koe, Robert O’Rourke, David Wasylciw, Nick Rivet, Jane Romanowich, & Karen Costello by telephone

Directors absent: David Aho, Haslan Escalante

Staff present: Melissa Tilden

Agenda Item	Summary of Discussion	Action(s) Required
1. Call to Order 7 p.m.		
2. Motion to approve the agenda: (M) Lynda (S) Jane <i>Carried</i>		
3. Approval of Minutes	Motion to approve the minutes of February 24, 2020: (M) Lynda (S) Karen <i>Carried</i>	
4. Standing Items	<p>a. Administrative Update</p> <ul style="list-style-type: none"> i. Policy Update – Deferred by Cole. ii. Facility Update <ul style="list-style-type: none"> 1. Bartender Safety - Melissa sent email to servers advising that there are cameras, and the signs for cameras have been put up. 2. Club Security - Diamond Glass has not installed the upstairs doors by the ATM & storage. Should be done by end of summer. Doors at ice level stay the same. Cameras are recording, two of them at two entrances, none at the doors on the ice yet. 3. Locker Rooms - Locks and deficiencies in ladies’ washroom have been fixed. 4. Carpet - Carpet in the lounge area is done. Carpet downstairs has been started. <p>b. Manager's Update</p> <ul style="list-style-type: none"> i. Cooler door insurance claim – Cole advised the claim for the cooler doors has been started. Melissa is in contact with the insurer/broker (HUB) and the claim is in process and moving forward. ii. Liquor licence – the licence has been procured. 	<p>Cole to follow up with Tom Naugler re cameras.</p>

	<p>c. Financial Update Dave W. - We have all the statements from Crowe MacKay. Do not have the newest version of notice-to-reader.</p> <p>d. NWTCA Update Lynda: Changes to birthright & registration start in 2021. New registration for championship sent out. There will be a meeting of NWTCA towards end of August.</p> <p>Karen: NWTCA officials group had a meeting last week. Two championships, curling club & mixed. Karen will officiate.</p> <p>e. Safe Sports Update First Aid – Cole deferred.</p> <p>f. Advertising Update Global Storm deal - Dave W. to follow up with Global Storm.</p> <p>g. Fundraising Update Cole - advised no fundraising update at this time. Melissa & Lynda – advised Elks gave funds to YCC for Junior Girls.</p>	<p>Dave W. follow up with Global Storm</p>
<p>5. Old Business</p>	<p>a. Year-end Banquet (April 4/20) Melissa will follow up with reimbursements.</p> <p>b. Club Awards YKCC agreed to award Jim Sosiak with honorary lifetime membership.</p>	<p>Melissa to follow up with reimbursements for year-end banquet.</p>
<p>6. New Business</p>	<p>a. AGM Melissa to explore doing AGM by Zoom. AGM scheduled for September 14. Can send email to the membership if and when we have more information on this season’s curling.</p> <p>b. Club Calendar Cole put out a draft calendar and made any requested changes. No clinics scheduled yet. Will send to Melissa.</p>	<p>Melissa to explore Zoom for AGM.</p> <p>Cole to send calendar to Melissa</p>

	<p>c. Ice Make & Manager Contracts Cole – Ed’s contract has not been finalized yet. Brooke will no longer be managing the bar. Kendra will take over management of the bar.</p> <p>d. Reopening & COVID Planning</p> <ul style="list-style-type: none"> - Lynda & Jane took part in webinar by ABLE BC – Lounge Logistics & Lynda sent out email to board members setting out items discussed. - Steve Moss & Nick Saturnino sent in ProtectNWT proposal. - During this meeting, Cole was on the phone with Steve Moss and there was a lengthy discussion on how to put together a return-to-play proposal and what needs to be included. - We need to know the cost of running the club without the bar. - The membership needs to be surveyed re: wearing masks, two draws, are members willing to return to curling if specific safety measures are in place. Cole & Lynda will work on a survey for the membership; Melissa will take on the enter/exit & bare bones of plan; Cole will deal with the curling plan. - We have to find out if the City is willing that we open the building for curling, because it is a City facility. 	<p>Cole to meet with Ed and Kendra regarding their contracts</p> <p>Dave W. to get cost of running club without the bar</p> <p>Cole, Lynda, Melissa to work on survey & return-to-curling plan.</p> <p>Cole to contact the City</p>
7. Next Meeting Date: Monday, August 24 at 7 p.m.		
8. Adjournment: Motion to adjourn the meeting: (M) Robert at 8:31 p.m.		